

By Speed Post

Office of the Controller of Defence Accounts
No.618, Anna Salai, Teynampet Chennai.18

AN/II/8003/Dept.Exam/2018

Dt.8/5/2018

To

All the sections in Main Office
All Sub-Offices under CDA Chennai.

Sub : Departmental Examination for promotion of Graduate Clerk & Graduate MTS to Auditor grade, Aug. 2018

Hqrs Office vide their Circular No.AN/SAS/16501/GC&MTS-AUD/2018/PROG Dt.7/5/2018 has decided to conduct examination for promotion of Graduate Clerks and Graduate MTS to Auditor grade amongst Clerks-cum-typists and Graduate MTS having a minimum of 3 years of service as on 30th June 2018 in the grade for consideration of promotion to the grade of Auditors against 10% quota prescribed in the Recruitment Rule as per Schedule shown below :

Date/Day	Time	Paper	Section wise break up of marks	Max. marks	Qualifying marks
20.08.2018 (Monday)	10.00 AM To 01.00 PM	A composite paper of 3 hrs duration consisting of <u>Section 'A'</u> Codes, Manuals and Elementary knowledge of Computers-Objective and short descriptive type (without Books) <u>Section 'B'</u> Comprehension and writing ability in English	100 50	150 (This marks of both sections put together)	Gen - 60 SC/ST-55

Note : The promotion shall be effected subject to availability of vacancies as per Recruitment Rules and fulfillment of other laid down conditions as per extant orders.

2. Candidates have option to answer the question paper of Section 'A' either in English or in Hindi (Devanagari Script). However ,the question paper will be bilingual.
3. Option to answer the paper either in English or in Hindi. The option once exercised will be final and no request for change of option will ordinarily be entertained.
4. It has been decided by the CGDA to lower/relax the qualifying standards for **SC/ST** candidates appearing in the examination upto a **maximum of 5 marks** in aggregate ie the qualifying marks for **SC/ST candidates** would be **55 marks** as against **60 marks** for **General category candidates**.
5. Names of the intending candidates who fulfill the prescribed criteria mentioned in the ibid Hqrs Office Circular Dt.7/5/2018, serving in your respective sections/Offices may be furnished with the requisite certificate on or before **25th May 2018** to AN II section of Main Office CDA Chennai.
6. The instructions/details of examination may also be viewed/downloaded from CGDA website.
7. **NIL report is also required.**

Sd/
(R.Narayana Prasad)
Sr.Accounts Officer(AN)

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EDP Section (local)	For hosting it.in CDA Chennai Website.
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(R.Narayana Prasad)
Sr.Accounts Officer(AN)
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वरि. लेखा अधिकारी / Sr. Accounts Officer
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