

D.A.R.C.

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
618, ANNA SALAI, TEYNAMPET, CHENNAI - 600 018

No.DARC/Farewell/2018

Dt. 26/9/2018

To

All Officers/Sections in M.O.
All Sub-Offices at Chennai.

Sub:- Farewell party to the retiring Officials - September 2018.

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The under mentioned Officers will be retiring from service on 30/9/2018.

Sl.No.	Name & Designation	Office serving
1	Shri.Sundar Viswanathan, IDAS ACDA	Main Office CDA Chennai
2	Shri.Daniel Ravindran Koil Rajan, AAO	AAO BSO Tambaram

2. A farewell party is arranged to the above retiring staff on 28/09/2018 at 04.00 P.M. The Officers/Staff members are requested to be present in DARC hall by 03.50 P.M.

Agenda for the farewell party are as under:

- 04.00 P.M. : Prayer Song
04.05 P.M. : Welcome address by DARC
04.10 P.M. : Garlanding the Retiring Officials
04.15 P.M. : Presentation of Gift and Mementos
04.20 P.M. : Address by Retiring Officers
04.30 P.M. : Address by the Asst.Controller
04.40 P.M. : Refreshments
04.50 P.M. : Vote of Thanks

Sd/
(Sunder Viswanathan)
President (DARC)

Copy to:

Admn - VII : For necessary arrangements, please.
EDP Sec, Local : For hosting it in CDA Chennai Website.

Daniel
(Sunder Viswanathan)
President (DARC)