

BY MAIL

**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**

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TOP PRIORITY

No. AN/I/1130/IPR/2020

Dated: 31/12/2020

To

All IDAS/SAOs/AOs/AD (OL)/AAOs/PS in Main Office  
and sub offices under CDA Chennai.

Sub :- Submission of Annual Immovable Property Return by Group 'A' & 'B'  
Officers under Rule 18(1) (ii) of CCS (Conduct) Rules 1964.


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The Annual Immovable Property Return for the year 2020 (as on 01/01/2021) in respect of all Group 'A' & 'B' Officers, who are presently serving under this organization are to be rendered as per the proforma in duplicate to Admin-I section of Main Office for our further action. The proforma may be downloaded from CDA Chennai Website.

While completing the forms, it may please be ensured that the Name, A/c no and Name of the Office are mentioned correctly and the particulars under No. 1 to 7 of the Proforma are furnished in detail and remarks like 'no change', as in the last report are avoided.

As per extant orders on the subject, the Immovable Property Return is to be submitted by the Officers by 31/01/2021.

CDA has seen.

  
(DEBAN S S)  
ACDA (Admin) 31/12/2020

Copy to:

EDP Centre - for uploading on CDA Chennai Website and Office Automation.

वर्ष 2020 के दौरान 01/01/2021 अनुसार अचल संपत्ति विवरण / STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR 2020 AS ON 01/01/2021

अधिकारी का नाम / Name of the Officer:		वर्तमान वेतन / Present Pay :	
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वर्तमान पद / Present Post held & A/c No. :		सेवारत कार्यालय / Present Office :	
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जिला / उप मंडल, तेहसिल तथा गाँव जहाँ सम्पत्ति है Name of the Dist., Sub-Division, Taluk and Village in which the property is located	संपत्ति, आवास, भूमि तथा अन्य इमारतों का नाम तथा विवरण Name and details of property, Housing lands & other buildings	वर्तमान मूल्य Present value	यदि संपत्ति अपने नाम पर नहीं है तो जिसके नाम पर है उनका नाम तथा सरकारी सेवक के साथ उनकी रिश्तेदारी की सूचना दें If not in own name, state in whose name held and his/her relationship to the Govt. Servant	किस प्रकार से अर्जित यानि, खरीद/पट्टा/बंधक/विरासत या भेंट। अर्जन की तारीख तथा जिससे अर्जित की गयी है, उनका नाम तथा विवरण दें। How acquired- Whether by purchase, lease, mortgage, inheritance, gift or otherwise with date of acquisition and name with details of persons from whom acquired	संपत्ति से वार्षिक आय Annual Income from the property	अभ्युक्तियां Remarks

जो क्लॉज़ लागू नहीं है उन्हें हटा दें। जिन मामलों में सही मूल्य का निर्धारण नहीं है हो सकता हो वहाँ वर्तमान स्थिति अनुसार तकरीबन मूल्य अंकित करें। अल्पावधिक पट्टा भी सम्मिलित है।  
Inapplicable clause to be struck off. In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Includes short term lease also.

Note: The declaration form is required to be filled in and submitted by every member of Class-I & Class II service under Rule 18(1) of the Central Civil Services (Conduct) Rules 1964 on first appointment to the Service and thereafter at the interval of every year giving particulars of all immovable property owned, acquired or inherited by her/him or held by him on lease or mortgage either in his own name or in the name of any members of his family or in the name of any other person.

हस्ताक्षर /Signature:  
दिनांक / Date: